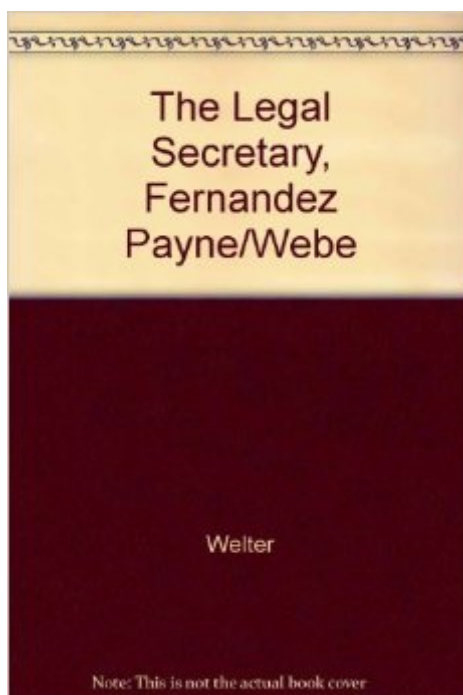


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# The Legal Secretary: Fernandez, Payne & Webster



## Synopsis

Learners reinforce previously learned secretarial skills in a realistic law office environment. Learners are involved in the daily duties of a legal secretary. Activities focus on the preparation of legal documents and forms.

## Book Information

CD-ROM

Publisher: South-Western Educational Pub; 3 edition (August 31, 1990)

Language: English

ISBN-10: 0538601426

ISBN-13: 978-0538601429

Product Dimensions: 12.5 x 9.5 x 1 inches

Shipping Weight: 2.2 pounds

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